## How do I pay rent?

## Cash is NOT ACCEPTED, for security reasons.

ACCESS THE ONLINE PAY RENT PORTAL! You should have received an email and within your lease agreement instruction on "how to make online payments", please remember to check your junk/spam mail folder if you have not received it. You can also Email us at <u>martinhousingdevelopment@outlook.com</u>, for these instructions. Please include your name, rental address, and contact number.

# **Electronic Payment**: We accept electronic payments through our website <u>www.martinhousingdevelopment.com</u>; select "PAY RENT" complete the PAY RENT form in its entirety - SUBMIT, then click "PAY RENT" button through PayPal.

## HOW TO MAKE ONLINE PAYMENTS:

- 1. You will need to create a Martin Housing Development (MHD) Log In.
- 2. Access the website: www.martinhousingdevelopment.com.

3. On the website Home Page, under the "RENTAL PROPERTY BUTTON", select, "PAY RENT".



**4.** You will be taken to the MHD "**SIGN UP**" page; SIGN UP for a Martin Housing Development (MHD), **Log In**.



**4a**. If you have **FaceBook** account, select "**Sign Up with Facebook**"; you can Sign Up with your username and password to create your MHD Log In credentials profile.

**4b**. If you have a Google account, select "**Sign Up with Google**"; you can Sign Up with your username and password to create your **MHD Log In** credential profiles.

**4c**<sup>1</sup>. Or, you will need create a new **MDH Sign Up** – **Log In** with your email address. You will be taken to the MHD Sign Up form page – **Complete form**.



4c<sup>2</sup>. Enter First, Last name, Email address, and create a password; then select SIGN UP.

## 5. Your MHD Log In will be created and the system will automatically Log you In.



**IMPORTANT NOTE**: You will need to use your **MDH Log In**, username and password every time to use the **"PAY RENT**" PORTAL or/and to submit a **"MAINTENANCE REQUEST**".



7. Complete the "PAY RENT" form.

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**7a.** All fields within form must be completed in its entirety or you will not be able to submit payment.

**NOTE**: DATE AND TIME STAMP TRACKS WHEN PAYMENT IS SUBMITTED; TO AVOID LATE FEES ENSURE THAT YOU MEET YOUR LEASE AGREEMENT'S PAYMENT TERMS. \*\*IF YOU ARE SUBMITTING LATE, INCLUDE LATE FEE (15%) IN YOUR PAYMENT\*\*.

MANAGING AND DEVELOPING PROPERTIES INTO HOMES

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. Select, "SUBMIT PAY	RENT FORM".	H			

9. ORDER SUMMARY, page will appear. Select, "MAKE PAYMENT TEXT BOX".

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**9a.** Enter your rent amount payment (include late payment, if paying late 15%) – **MAKE PAYMENT** (*in numbers*), for \$X, XXX.**00** 

9b. SUBTOTAL is calculated automatically

**9c. TAX** is calculated automatically

**9d. TOTAL** is calculated automatically



## IF YOU HAVE A PAYPAL ACCOUNT OR CREDIT LOG IN WITH MOBILE NUMBER OR EMAIL ADDRESS; IF NOT, CHECKOUT AS GUEST

# 10. Select, "CHECKOUT AS GUEST".

	https://www.paypal.com/checkoutnow?locale.x=en_US&fun
	PayPal
	Pay with PayPal
	Enter your email or mobile number to get started.
	Email or mobile number
	Forgot email?
	Next
	or
DUT AS GUEST 💻	Checkout as Guest
	Cancel and return to Martin Housing Development, LLC
	We'll use cookies to improve and customize your experience if you continue to browse. Is it OK if we also use cookies to show you personalized ads? Learn more and manage your cookies
	Yes, Accept Cookies

# 11. Enter, "EMAIL ADDRESS", then select "CONTINUE TO PAYMENT".



# 12. Enter, "PASSWORD"; then select "Log In"

		https://www.paypal.com/checkoutnow?locale.x=en_US&fun
		PayPal
		Pay with PayPal
		With a PayPal account, you're eligible for free return shipping, Purchase Protection, and more.
		martinhousingdevelopment@outlook.com Change
ENTER PA	SSWORD	Password
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		Checkout as Guest
		Cancel and return to Martin Housing Development, LLC
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**13. Quick Security Check**, with phone number provided during Log In; select "**NEXT**", you will receive an authorization code to Log In.

	https://www.paypal.com/authflow/entry/?country.x=US&flo
	Quick security check We just need some additional info to confirm it's you. Receive a text Work (9•••) •••-8571 Change
SELECT NEXT	Next
	By continuing, you confirm that you are authorized to use this phone number and agree to receive text messages to confirm your identity in this session. Carrier fees may apply.
	Contact Us Privacy Legal Worldwide

13a. Select, Log In – Pay Pal or Pay with Debit or Credit Card.

		https://www.paypal.com/webapps/hermes?flow         PayPal       \$1,20	87.50 USD V PAYMENT
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13a <sup>1</sup>	LOG IN	Log In Having trouble logging in?	
PAY WITH DEBIT OF		Pay with Debit or Credit Card	
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- 6		13a <sup>1</sup> LOG IN PAY WITH DEBIT OR CREDIT	Pay Pai       ₩ \$1,21         Pay with PayPal       martinhousingdevelopment@outlook.com         Imate:

13a<sup>1</sup>. Verify, "SHIP TO ADDRESS" (YOUR ACCOUNT ADDRESS), PAY WITH (YOUR BANK ACCOUNT INFO.) or "ADD YOUR DEBIT OR CREDIT CARD NUMBERS". Select, CONTINUE



## HOW TO MAKE ONLINE PAYMENTS 13a<sup>2</sup>. Or PAYPAL GUEST CHECKOUT. Enter, Debit or Credit Card and BILLING ADDRESS information; then select "CONTINUE".

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